

07 May 2026



JOE MOROLONG
LOCAL MUNICIPALITY

Quotation Name: Appoint of professional land surveyor for surveying of 9 residential sites in Vanzylsrus township, Joe Morolong Local Municipality (Re-advert)

Quotation No : Q 02, 07/05/2026

Joe Morolong Local Municipality invites interested registered service providers to quote for the above:

Quotations Closing

Date: 19 May 2026

Time: 09:00

Venue: Joe Morolong Local Municipality Office –Tender Box

Street Address: Churchill Village, D320 Cardington Road

Documents Required:

- MBD Forms (1, 4, 8, & 9) for all Directors
- Registered with Joe Morolong Supplier Vendor Database
- Registered with CSD (Quote CSD Number)
- CIPC Cor 14.3, BBBEE certificate/ affidavit
- Registered with South African Geomatics Council (SAGC)
- Proof of previously work done & proof of professional indemnity insurance
- Company profile, CV of professional Land Surveyor
- Proof of rates & taxes from relevant authority for the preferred address of the company listed on CSD & CIPC (not older than 3 Months)
- Proof of rates & taxes from relevant authority of all directors as listed on CSD & CIPC (not older than 3 Months – Proof should correspond with the address on the CIPC Document)
- Valid South African Revenue Services (SARS) Tax Pin
- Clearly state your delivery time after receipt of an official purchase order, on the Quotation.

***Failure to submit any of the above-mentioned documents, will result in the quotation being non-responsive.**

Contact Person

Ms Mulaudzi 053 773 9331 / 082 865 8745

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited into the Tender Box, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022. Using the 80/20 points system where the 20 points will be allocated to a specific goal of the municipality (locality). Validity period of this quotations 30 Days.

NOTE: Emailed, Faxed or late quotation submissions will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local municipality Data Base and CSD can submit quotations for this advert.


Mr O. Ramukhuvhathi

Acting Chief Financial officer


Mrs B.D Motlhaping

Municipal Manager

**JOE MOROLONG
LOCAL MUNICIPALITY
REGISTRY**

2026 -05- 07

**PRIVATE BAG X117
MOTHIBISTAD 8474**

SPECIFICATIONS

1. PURPOSE OF THE PROJECT

The purpose of this Terms of Reference is to set out the scope, responsibilities and deliverables for the appointment of a suitably qualified and registered **Professional Land Surveyor (PLS)** to undertake the cadastral surveying, pegging, Re-pegging and preparation of all required cadastral documents for 9 residential sites in Vanzylrus Township.

2. OBJECTIVES

The key objectives of the assignment are:

1. To undertake a detailed cadastral survey of 9 residential sites.
2. To ensure accurate beacon relocation, field verification and pegging of all sites.
3. To confirm the re-pegging of existing sites and order to ensure proper allocation of sites
4. To prepare all cadastral plans and documentation required for approval by the **Surveyor-General (SG)**.
5. To support the municipality in the land tenure process leading to township registration and allocation.

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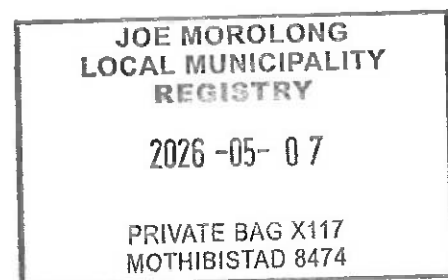
3. SCOPE OF WORK

The Professional Land Surveyor shall undertake the following:

PROPERTIES TO BE SURVEYED				
NO.	ERF/FARM NO	TOWNSHIP	EXTENT	OWNERSHIP
1	292	Vanzylsrus	1314 SQM	Joe Morolong Local Municipality
2	305	Vanzylsrus	1600 SQM	Joe Morolong Local Municipality
3	308	Vanzylsrus	451 SQM	Joe Morolong Local Municipality
4	318	Vanzylsrus	1600 SQM	Joe Morolong Local Municipality
5	330	Vanzylsrus	1425 SQM	Joe Morolong Local Municipality
6	331	Vanzylsrus	1375 SQM	Joe Morolong Local Municipality
7	344	Vanzylsrus	890 SQM	Joe Morolong Local Municipality
8	509	Vanzylsrus	1347 SQM	Joe Morolong Local Municipality
9	510	Vanzylsrus	1237 SQM	Joe Morolong Local Municipality

3.1 Preliminary Assessment

- Obtain and review existing SG diagrams, general plans, municipal layout plans, and title deeds.
- Conduct site verification to confirm ground conditions and existing beacon positions.
- Consult with municipal planning and land administration officials regarding layout validation.



3.2 Field Survey Work

- Undertake full cadastral survey of the 9 sites in accordance with the Land Survey Act, 1997 (Act 8 of 1997).
- Replace, re-establish, or place missing beacons.
- Peg all sites using durable materials (Y-section iron pegs or approved equivalent).
- Capture all topographical features relevant to the cadastral boundaries, including:
 - Roads and servitudes
 - Existing structures
 - Natural features
 - Encroachments or irregularities

3.3 Data Processing & Cadastral Drafting

- Prepare a General Plan (GP) or amend the existing GP where applicable.
- Draft beacon lists, coordinate schedules and survey reports.
- Prepare SG-compliant datasets and diagrams for submission.

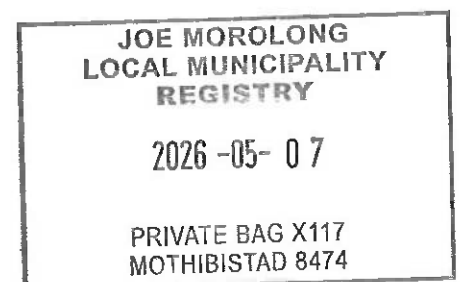
3.4 Submission & Approval

- Submit the General Plan and all related documentation to the **Surveyor-General's Office** for examination and approval.
- Address any queries, resubmissions, or amendments required by the SG.
- Provide regular progress reports to the municipality.

3.5 Final Deliverables & Handover

Upon completion, the surveyor must provide:

- Approved **General Plan** from Surveyor-General.
- Beacon certificates where applicable.
- Digital files (DWG, DXF, Cadastral GIS shapefiles, PDF).
- Hard copy A1/A2 General Plan (x3 sets).
- Survey report with coordinate list and beacon description.



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- Final pegging certificates signed by the Professional Land Surveyor.

4. PROFESSIONAL REQUIREMENTS

The appointed service provider must:

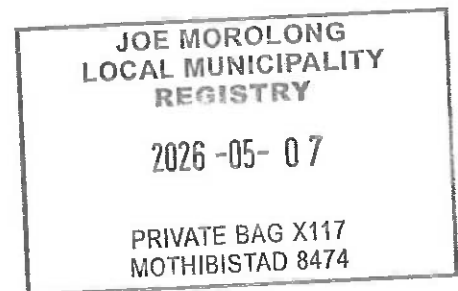
- Be registered with the **South African Geomatics Council (SAGC)** as a Professional Land Surveyor (PLS).
- Demonstrate experience in township establishment, cadastral surveying and SG submissions.
- Provide at least **three (3) similar project references** undertaken within the last five years.
- Have appropriate equipment, software, technical team and capacity to complete the work timeously.

5. PROJECT TIMEFRAMES

The expected project timeframe is:

Activity	Duration
Inception Meeting	1 week after appointment
Field Survey & Pegging	21 working days
Drafting of Cadastral Documents	2 weeks
SG Submission & Approval	2 Months weeks (dependent on SG office)
Final Handover	Within 2 weeks post SG approval

Total expected duration: **4 Months.**



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6. REPORTING STRUCTURE

The service provider will report to:

Director: Development Planning

Joe Morolong Local Municipality

Project oversight will be provided by:

- Town Planning Unit

weekly progress reports must be submitted.

7. MUNICIPAL RESPONSIBILITIES

The Municipality shall:

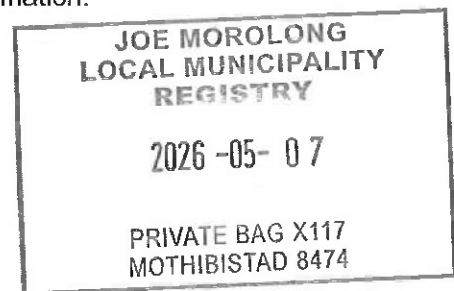
- Provide available layout plans, maps, and GIS data.
- Facilitate site access and community liaison.
- Approve deliverables and validate milestones for payment.
- Support the surveyor in obtaining background land information.

8. PAYMENT TERMS

Payment shall be based on deliverables as follows:

Milestone	Percentage
Inception meeting & confirmation of survey scope	10%
Completion of field survey & pegging	40%
Submission to SG & response to SG queries	20%
Final approval by SG and handover of documents	30%

All payments will comply with the MFMA and SCM regulations.



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Price & BBBEE (80/20 or 90/10 depending on threshold)

11. HEALTH, SAFETY & ENVIRONMENTAL REQUIREMENTS

- The survey team must comply with the Occupational Health and Safety Act.
- Environmental sensitivity of the site must be considered during fieldwork.
- All waste materials must be removed upon completion.

12. CONFIDENTIALITY

All project information, survey data and municipal land records must be treated as confidential and cannot be shared without written permission from the municipality.

13. CONCLUSION

This ToR outlines all technical and administrative requirements for the professional cadastral surveying and pegging of 68 residential sites in Vanzylrus Township. The municipality intends to appoint a qualified land surveyor to ensure accurate cadastral records, compliance with legislation, and support for orderly township establishment.

***The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited in the tender box situated at the Municipality's reception area, not later than the stated time and date.**

